

PART A

Report to: Overview and Scrutiny Committee
Date of meeting: 7 March 2012
Report of: Head of Legal and Property Services
Title: Work Programme and Annual Report 2011/12

1.0 SUMMARY

1.1 This report provides an update on the current work programme for 2011/12 and the rolling work programme from 2012/13. The Scrutiny Committee is also requested to consider the draft extract for Overview and Scrutiny Committee's contribution to the Annual Report 2011/12.

2.0 RECOMMENDATION

2.1 that the 2011/12 work programme and the rolling work programme from 2012/13 be noted.

2.2 that Overview and Scrutiny Committee agree the new format for the rolling work programme effective from May 2012.

2.3 that the Scrutiny Committee reviews the contribution to the Annual Report and makes amendments as it considers appropriate.

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Report approved by:

3.0 DETAILED PROPOSAL

3.1 The latest version of the 2011/12 Overview and Scrutiny Committee Work Programme is attached at Appendix 1 for Members' consideration. The Committee and Scrutiny Officer has updated the Programme taking into account Members' comments and decisions at previous meetings.

3.2 Attached at Appendix 2 is the rolling work programme commencing from May 2012. The Scrutiny Committee is asked to review the format and consider whether any other information needs to be included.

3.3 **Annual Report 2011/12**

3.4 Each year Watford Borough Council produces an Annual report which includes a synopsis of the scrutiny work undertaken throughout the year and commentaries from each of the Scrutiny Chairs.

3.5 A draft extract of the 2011/12 contribution from Overview and Scrutiny Committee is attached at Appendix 3. Members are asked to consider whether any further information needs to be included in the report.

3.6 The Annual Report for 2011/12 will be presented to Annual Council on 23 May 2012 for final approval.

4.0 **IMPLICATIONS**

4.1 **Financial**

4.1.1 The Head of Strategic Finance comments that the implications of any detailed scrutiny review would need to be considered on an individual basis. It is unlikely however that any incidental expenditure could not be contained within existing estimates.

4.2 **Legal Issues** (Monitoring Officer)

4.2.1 The Head of Legal and Property Services comments that there are no legal implications in this report.

Appendices

Appendix 1 – Overview and Scrutiny Committee Work Programme 2011/12

Appendix 2 – Overview and Scrutiny Committee Rolling Work Programme effective from May 2012

Appendix 3 – Draft extract of Overview and Scrutiny Committee's contribution to the 2011/12 Annual Report

Background Papers

Minutes of previous meetings

The Annual Report of Overview and Scrutiny in Watford Borough Council 2010/11

File Reference

None